

## “What Is a Steward?” Session Outline

TOPIC	INFORMATION
Introduction	My credentials
	Ask audience where they currently participate in road racing
	Ask what audience members think a steward does at an event
Definition of “steward” per Merriam-Webster Dictionary	<p><b>1:</b> one employed in a large household or estate to manage domestic concerns (such as the supervision of servants, collection of rents, and keeping of accounts)</p> <p><b>2:</b> SHOP STEWARD</p> <p><b>3:</b> a fiscal agent</p> <p><b>4a:</b> an employee on a ship, airplane, bus, or train who manages the provisioning of food and attends passengers</p> <p><b>b:</b> one appointed to supervise the provision and distribution of food and drink in an institution</p> <p><b>5:</b> one who actively directs affairs : MANAGER</p>
	What it comes down to is stewards at SCCA events are “managers” of the event. The best way to understand what we really do to manage the event is to explain we are the keepers of the rules.
GCR	What to do to run an event and how to participate in an event – mostly “dos” and “don’ts”
	<p>Various ways to ensure all participants follow the rules – all the specialties are the eyes and ears that stewards depend upon to get information for what happens on the track, especially:</p> <ul style="list-style-type: none"> <li>• Grid</li> <li>• Pit</li> <li>• Start</li> <li>• sound (if applicable)</li> <li>• F&amp;C</li> <li>• T&amp;S provides results.</li> </ul>
	Section of GCR we use the most: 5 Officials, Their Duties, Operating Procedures, and Equipment, esp section 5.12 Stewards
	6 Racing Rules and Procedures – we use this section most frequently, esp when completing a CSA or an RFA
	7 Penalties – we also have minimum penalty guidelines taken from the GCR and explained by the chairman of the executive stewards committee
	8 Stewards’ Actions, Protests, and Appeals

	<ul style="list-style-type: none"> <li>• When to use a CSA versus an RFA</li> <li>• Other judicial actions</li> <li>• Hearings and Judgments</li> <li>• Protest procedures</li> <li>• Appeals</li> </ul>
Paperwork	<p>Lots of paper (or electrons)</p> <ul style="list-style-type: none"> <li>• CSA</li> <li>• RFA</li> <li>• Protest</li> <li>• Incident Report</li> <li>• Witness Statements</li> <li>• Observer’s Report</li> </ul>
Steward Positions	<p>When you enter the stewards’ program, you will get a full explanation of what each steward position does.</p> <p>Positions that provide information:</p> <ul style="list-style-type: none"> <li>• BF (aka SOC) – per instructions from the operating steward, talk to drivers about incidents on course (as reported by flaggers, start, or pit)</li> <li>• Safety – collects information from the driver(s) involved in an incident where there is some kind of contact – car to wall, car to car, etc.</li> <li>• Tech – watches what the tech personnel do and only gets involved when a scrutineer finds something non-compliant with a competition car – completes the CSA form and gives it to the CS, who then delivers it to the CSOM</li> </ul>
	<p>Decision makers:</p> <ul style="list-style-type: none"> <li>• Chief Steward is where the buck stops – in charge of the event – drivers go to the CS if they want to protest another driver, if they need answers to something</li> <li>• Operating stewards control each session – when cars are released, when to display the checker, approve dispatch of ES vehicles, and determine what incidents require more investigation by the BF stewards</li> <li>• CSOM – chairman of the stewards of the meet committee(s) – begins the process of hearings when he/she receives an RFA or a protest</li> <li>• SOMs – member of the SOM committee – hear participants involved in a CSA or protest, views evidence when available, put forth decision – as a whole, the SOM makes a decision of what to</li> </ul>

	do – nothing, penalty or penalties, etc.
Stewards' Program	When you first enter the stewards' program, your license level is steward-in-training or SIT
	How long does it take before an SIT is upgraded to a regional steward's license?
	It generally takes two years or more before you are upgraded from SIT to a regionally licensed steward. How long it takes depends on the number events you participate in as an SIT.
	<p>Training program:</p> <ul style="list-style-type: none"> <li>• GL Div SIT Training Guide</li> <li>• Work in each specialty for a specified term, such as ½ day, 2 days, whatever</li> <li>• Work in each steward position</li> <li>• Discussions with other stewards, esp your training steward</li> <li>• Practice, practice, practice</li> </ul>
How to enter stewards' program	If you are interested in joining the stewards' program this year, we have application forms here. You can give them to Duane Harrington before you leave. He will let you know when he has submitted your paperwork. I will send you the training materials and we start working.